



International Inbound Shipment Requirements for Shipped by Newegg Services

International sellers utilizing Shipped by Newegg (SBN) services must meet the following guidelines and procedures for their inbound shipments. Failure to meet these requirements may result in fines or penalties from various legislative agencies.

There are several options to export your products to SBN warehouses.

1. Small packages via courier service such as UPS, FedEx, DHL or USPS.
2. Air cargo services via freight forwarder or airline.
3. Ocean shipment which include LCL or full container load via freight forwarder or ocean liner.

Sellers are free to work with any forwarders or courier for their export shipments.

Duties, Taxes, and Shipping Costs

Newegg will NOT be responsible for or collect any duties, taxes or shipping costs associated with SBN inventory shipment into SBN fulfillment centers. All shipments are required to use Delivered Duty Paid (DDP), sometimes referred to as "Free Domicile," shipping terms by shipper. Any shipment arriving at a Newegg fulfillment center with collect charges, including any duties, taxes or shipping costs, will be refused immediately without further concession.

Importer of Record

An Importer of Record (IOR) is required for merchandise entering the United States. Newegg Inc. will not act as an Importer of Record for any import shipments of SBN inventory. This applies to shipments of any size or value, regardless of origin and product.

Non-Resident Importers

For International sellers who do not have a business entity in the U.S. to act as their Importer of Record (IOR), United States law and regulation do allow them to export to the U.S. without an Importer of Record in the United States; however, they must have an agent in the state where the goods' 'Port of Entry' is located that serves as **Resident Agent** in the U.S. on the foreign corporation's behalf. For instance, a Customers Brokers that has been named in the



Customs and Border Protection's Power of Attorney may make entry on behalf of the international seller who does not have a U.S. based entity. For any questions regarding Import of Record for your import shipments to SBN fulfillment centers, sellers can contact Newegg Marketplace SBN at SBN@newegg.com.

Sellers are responsible for: (1) ensuring the imported goods comply with local laws and regulations, (2) filing a completed duty entry and associated documents, and (3) paying the assessed import duties and other taxes on those goods.

Customs Brokers

Customs brokers are private individuals or firms licensed by U.S. Customs and Border Protection (CBP) to prepare and file the necessary customs entries, arrange for the payment of duties owed, arrange for the release goods from CBP custody, and otherwise represent importers (or shipper) in customs matters. Sellers can engage with any licensed Customs Broker for custom clearance of import shipments to SBN fulfillment centers.

We strongly recommend that you consult with your freight forwarder or courier prior to shipments departure from port of discharge to make necessary filing or submitting custom required documents.

Shipping Documentation

A Newegg fulfillment center may be listed as the "deliver to" party on your shipping documentation. Please ensure **Newegg shipment ID** (generated from seller portal), **seller store name or ID** and **your contact information** are included on import/shipping documentation in case there are any questions regarding your shipment.

Ultimate Consignee

While Newegg will not act as the Importer of Record, we may be listed as the Ultimate Consignee on your shipping documentation only if the name of the Newegg entity is followed by "in care of SBN."

If you list Newegg as the Ultimate Consignee, your customs broker must contact SBN@newegg.com in advance of shipping any inventory to obtain the EIN or Tax ID # required for customs clearance.



Delivery to Newegg Fulfillment Center

Seller must ensure its freight forwarder or courier delivers the SBN inbound shipment to the designated Newegg fulfillment center associated with the SBN inbound shipment when the inbound shipment # is created in the Seller Portal for the shipment to be received. Delivery to a Newegg fulfillment center that does not match the SBN inbound shipment will result in refusal of the delivery or delay upon receiving.

For any inbound shipment delivered by Full Truck Load, Container, or Less than Truck Load with over 10 pallets, delivery appointment is required on every inbound shipment. An appointment must be made 48 business hours before the appointment delivery date. The Newegg fulfillment center will need to be notified if the load is a floor-load or palletized load. Packing list and BOL copy with Newegg SBN inbound shipment # must be provided at the time of appointment. The absence of packing list, BOL, and SBN inbound shipment # may create a delay in the appointment, delivery and reception. The Newegg fulfillment center will confirm the appointment and provide the dock door for the delivery. A floor-load trailer/container must be dropped off at the Newegg fulfillment center for at least 24 hours during business days for unloading.

Table on the last page provides warehouse address information and contact information for delivery appointment (**Please note**, warehouse contact information is for delivery appointment only. For any general inquiries regarding your SBN shipment, orders, or any general questions about our SBN services, contact our SBN team at SBN@newegg.com).

Return of Imports

Newegg is currently unable to return inventory stored in Newegg fulfillment centers to an address outside of the United States. If you wish to have your inventory returned, you must create an Inventory Return order with a United States return address; otherwise, a "Will Call" (seller/carrier pick up arranged by seller) option is available within the Seller Portal.



ISF Filing

On July 9, 2013, U.S. Customs and Border Protection (CBP) implemented an Importer Security Filing (ISF) Enforcement Strategy to improve ISF compliance. The ISF policy requires that all ISF information on the shipment bound for the U.S. be submitted to CBP 24 hours prior to loading on the vessel at the foreign port. To date, CBP at the Los Angeles/Long Beach (LA/LB) Seaport has been enforcing this policy, using a measured approach of 48 hours prior to the vessel arriving at the port.

On October 1, 2014, the LA/LB Seaport will be increasing their enforcement posture for ISF no-file shipments. CBP will place manifest holds on all cargo (full container loads and consolidated loads) that do not have an ISF on file 72 hours before vessel arrival at the LA/LB Seaport. CBP will manually monitor the existing holds to ensure the ISF information has been filed.

Based on the ISF information filed, CBP will determine if the ISF information submitted warrants additional enforcements actions, including issuing Liquidated Damages Cases for repeat offenders that are not filing ISF information.

WH Name	WH Purpose	WH Address	Phone Number	Email Address	Contact	Receiving Hours
4	Small/Bulk/3PL	2653 S Milliken Ave Eastvale, CA 91752	N/A	Deliveryappointment4@newegg.com	Gigi Tirado	8 AM - 4 PM
6	Small/Bulk/3PL	6525 Mall Blvd, Shannon 85 Distribution Center Union City, GA 30291	N/A	DeliveryappointmentWH6@newegg.com	Joshua McConnal	9 AM - 3:30 PM
9	Small/Bulk/3PL	6161 Decatur Blvd, Suite A (Dock #15-20) Indianapolis, IN 46241	(371) 857-3166	Deliveryappointment9@newegg.com	Matthew Bonham	8:30 AM - 6 PM
10	Bulk	45 Patrick Ave. (Dock #22-29) Edison, NJ 08837	(855) 684-2520	DeliveryappointmentNJ@newegg.com	Leo Wang	9 AM - 6 PM
14	Small	45 Patrick Ave. (Dock #11-16) Edison, NJ 08837	(855) 684-2520	DeliveryappointmentNJ@newegg.com	Leo Wang	9 AM - 6 PM
16	Small/Bulk/3PL	5020 Shea Center Dr. Ontario, CA 91761	(800) 390-1119	Deliveryappointment16@newegg.com	Joshua Rosales	Email for Appt
36	Small/Bulk/3PL	55 East Beaver Creek Road (Unit E&F) Richmond Hill, ON L4B 1E8	(905) 763-4488	Deliveryappointment36@newegg.com	Patrick Remulla	9 AM - 4:30 PM
RLC	Returns	17560 Rowland St. City of Industry, CA 91748	(626) 271-9700	RLC_MarketplaceSupport@newegg.com	Jessica Escalon	9AM - 4 PM



Product Size Definition	
Standard Size	Under 25" x 17" x 12" and ≤ 20 lbs
Over Size	Over 25" x 17" x 12" or > 20 lbs